



Lower Columbia Tech Club Society

Membership Agreement

Purpose and Services

Lower Columbia Tech Club Society (LCTC) is a non-profit organization that offers adults, youth, and children the opportunity to explore science and technology concepts through experimentation, collaboration, and play. Our goal is to provide a fun, informal learning environment where parents and their children, friends, professionals, and hobbyists can work together and learn from each other. LCTC meets weekly to share ideas, build projects, and learn new tech skills.

LCTC provides its members with basic instruction and use of a variety of technology toys and equipment. LCTC also hosts presentations by local technology experts and industry leaders.

Membership Terms and Fees

Tech Club Meetings run on Wednesday nights from 6-8 pm from September until the following June (supervision and member attendance permitting).

The following term (September-June) membership fees are due immediately upon application for membership:

\$50 for a Family Membership (up to two parents/guardians and their children)

\$30 for an Individual Membership (all ages)

Please note that we no longer have drop-in rates. But feel free to bring a friend to experience Tech Club – **the first meeting is free!**

12 and Under Supervision Policy

All children ages 12 and under **MUST** be supervised by a parent or guardian (ages 18+) for the **entire** duration of Tech Club meetings. If a child aged 12 or under attends a meeting without a parent or guardian, we will immediately call the child's parent/guardian to come pick up the child.

This policy is in place to ensure the safety of our junior members and to encourage parents/guardians to engage with their children in technology lessons and experimentation.

Technology Use Policy

LCTC and our landlord, MIDAS, provide members with access to technology resources and services, including equipment, toys, hardware, software, and Internet and network connections. This access is given as a privilege to users who agree to act in a lawful, responsible, and respectful manner.

The Technology Use Policy requires all Users (all members, all volunteers, all employees, and all parents and guardians of members) to:

- Use the technology resources and services for educational purposes.
- Never harm or destroy any equipment, hardware, software, or data.
- Protect the privacy of their usernames and passwords.
- Never copy or modify files, data, or passwords belonging to other Users.
- Never use another User's name and password.
- Never change any computer settings without permission from an LCTC meeting supervisor.
- Never participate in any actions that may be considered inappropriate or damaging to the integrity of other Users, LCTC, or MIDAS.
- Never use language, media, or websites that are obscene, sexually explicit, slanderous, malicious, or threatening.
- Report any inappropriate use of the technology resources and services to an LCTC meeting supervisor.

In addition to the actions listed above, the Technology Use Policy requires junior members (ages 17 and under) to:

- Follow the directions of an LCTC meeting supervisor or other adult in charge.
- Never share their name, address, selfie, or other personal information online without permission from their parent or guardian.

If a User breaches this Technology Use Policy, Lower Columbia Tech Club Society reserves the right to deny the User's access to technology resources and services and/or revoke the User's LCTC Membership.

Privacy Policy

Lower Columbia Tech Club respects the privacy of our members. The personal information you share with us will be used to manage your membership, provide you with learning opportunities, and communicate with you about club activity. It will not be given, sold, traded, or rented to any other organization

Code of Conduct

Lower Columbia Tech Club recognizes that the conduct of every individual involved with LCTC should at all times contribute to a safe and positive learning environment. Every individual is expected to respect the rights and property of others, and to adhere to the Code of Conduct.

The Code of Conduct requires all members, all volunteers, all employees, and all parents and guardians of members to:

1. Refrain from words, actions, and behaviour – in any medium – that demonstrate disrespect for other members, volunteers, employees, or members' families.
2. Contribute to a collaborative atmosphere by assisting with clean-up and other tasks and sharing their knowledge and skills when possible.
3. Maintain a safe environment that protects members, volunteers, and employees from emotional, physical, verbal, and sexual abuse.
4. Act with honesty, integrity, and respect when dealing with property, monies, and any other assets belonging to LCTC, other members, volunteers, employees, or members' families.
5. Respect other members', volunteers' and employees' rights to privacy and the confidentiality of their personal information.
6. Maintain the confidentiality of any information regarding LCTC that they have obtained in the course of performing their roles at LCTC and that is not generally available to the public.
7. Respect and abide by the laws of Canada and British Columbia.
8. Treat members, volunteers, employees, and members' families fairly, knowing that LCTC does not tolerate unlawful discrimination on the basis of race, national or ethnic origin, citizenship, colour, religion, sex, age, mental or physical ability, political beliefs, socio-economic status, health-related status, sexual orientation, marital status, or any other grounds enumerated in the Human Rights Code of British Columbia.
9. Report any breach of the Code of Conduct to an LCTC meeting supervisor.

Lower Columbia Tech Club Society reserves the right to take action regarding any breach of the Code of Conduct, up to and including revoking the offender's LCTC Membership.

LCTC Membership Application

Member Information

Full Name(s) of Adult/Parent _____
Juniors' Names (under age 18) _____
Birth Year of Junior Members _____
Mailing Address _____
Home Phone _____ Cell Phone _____
Email _____
Tech Interests _____

Communication Preferences

Lower Columbia Tech Club periodically emails members with updates about club activity, events or classes, and requests for volunteers and supplies. When applying to be an LCTC member, your email address is automatically registered in our membership communications contact list. If you do not wish to receive electronic communications from us, please indicate this preference below. You may change this communication preference at any time.

I **do not** wish to receive electronic communications from the Lower Columbia Tech Club.

Photograph and Video Release and Permission for Use

Lower Columbia Tech Club often takes photographs and videos of Tech Club projects and meetings for the purpose of promoting LCTC and sharing members' accomplishments. These photos may be published on our website or Facebook page or used in promotional and educational materials (e.g. newspaper articles, grant applications, and training guides). Please indicate below if you give LCTC consent to use photographs and/or videos of your children for such purposes.

Acknowledgement

I acknowledge that I have read the Lower Columbia Tech Club Society Membership Agreement and that I, and any junior members listed above, agree to abide by the Policies and Code of Conduct described in the Membership Agreement.

I understand that if I, or any junior members listed above, breach the Policies or Code of Conduct described in the Membership Agreement that Lower Columbia Tech Club Society may revoke LCTC Membership for myself or any junior members listed above.

Printed Name of Adult _____

Signature _____ Date _____

Printed Name of Junior
Member aged 13-17 _____

Signature _____ Date _____

Office Use

Database Entry By _____ Date _____

Member Info Communications Photo/Video Release Volunteer

Fees Paid Cash or Cheque Amount _____ Date _____